



2024 Voluntary Contributions Dandenong West Primary School No. 4217

Dear Parents/Guardians/Carers/Kin

Dandenong West Primary School's would like to advise you of Dandenong West's voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that all contributions are voluntary.

The ongoing support from our families ensures that our school can offer the best possible education for our students. For further information on the Department of Education's Parent Payments Policy please go to <https://www2.education.vic.gov.au/pal/parent-payment/policy> or see the one page overview attached below.

Yours sincerely

Bev Hansen Samantha Woolcock
PRINCIPAL SCHOOL COUNCIL PRESIDENT

Financial Support for Families

Dandenong West PS understands that some families may experience financial difficulty and offers a range of support options, including:

- *the Camps, Sports and Excursions Fund (CSEF)*
- *State Schools Relief (SSR)*
- *Payment plans for Extra-Curricular Items and Activities*
- *Smith Family scholarships*

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact Bev or Di on 9792 2868 or dandenong.west.ps@education.vic.gov.au



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Student Surname: _____ **First Name:** _____ **Year:** _____ **Student Key** _____.

If you would like to contribute to the curriculum expenses for your child, please indicate your nominated value by noting the amount in the table below and return the school (or enter through CompassPay).

A: Curriculum Contributions

Items and activities that students use, or participate in, to access the Curriculum						
Item	Specifications			Approx Costs	CSEF Usable	\$ Voluntary Contribution
Student Stationery	General Classroom Stationery & Consumables			\$50.00	x	\$
Consumable materials & equipment for students to receive instruction in the Curriculum	The Arts , etc Art - craft paper, glitter, clay, cardboard, paint, tape, glues, fabrics Performance Art Science – chemicals, etc Mathematics - blocks, etc English & Languages – book boxes, etc Health & PE - equipment, etc Investigations -materials & equipment, etc Humanities & Social Sciences, etc			\$55.00	x	\$
Total Voluntary Contribution				\$110.00		\$

Parent Payment Method

in **FULL** by **Cash or Cheque** **Credit Card or EFTPOS**
 BPay **CompassPay**

or
by **Instalments*** **Payment Arrangement, Instalments or CentrePay**

**If selecting this option please make an appointment with the school to discuss your circumstances and the support options that may be available to you.*

Parent Name _____

Date ___ / ___ / ___

Parent Signature _____

Staff Initials

C21 INV B#:

IF CREDIT CARD PAYMENT Visa or Mastercard

Credit Card Number _____ Expiry Date ___ / ___ CVV _____

Name on card: _____ Signature : _____

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.