



Dear Parents/Guardians/Carers/Kin

## **PARENT PAYMENTS 2022**

We are looking forward to welcoming you and your children to Dandenong West in 2022. Our staff are here to support you.

This letter is to advise you of Dandenong West Primary School's voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the Victorian Curriculum, all contributions are voluntary. The ongoing support from our families ensures that our school can offer the best possible education for our students.

For further information on the Department of Education's Parent Payments Policy please see a one-page overview attached. A link Department of Education's Parent Payments Policy is available on the school website or at the school office, along with a copy of the school's Parent Payment arrangements.

Yours sincerely,

**Bev Hansen**  
PRINCIPAL

**Samantha Woolcock**  
SCHOOL COUNCIL PRESIDENT



## **Booklist 2022 - Educational items for students**

In line with the Department of Education's revised Parent Payment policy, we are no longer able to offer discounts for Health Care Card and Pension Card holders. We will continue to purchase booklist items in bulk and ask that parents voluntarily contribute to their cost.

Below are the 2022 estimated schools' contribution for Essential Student Learning Items for each student. Your Voluntary Contribution ensures that our school can continue to offer additional programs to support and enhance and extend the student learning.

Please indicate the amounts you wish to contribute on the next pages and return to school with your payment method indicated.

## **Payment methods**

**We are happy to accept your contributions for 2022 any time from now onwards.** For contactless service you may phone the school during school opening hours to and make payments over the phone, arrange a payment plan or CentrePay Instalments.

Payments can also be made by Cash, Cheque, EFTPOS and Credit Card, BPay or CentrePay.

You may fill out and send the form (pages 3&4) back to school with your credit card information to be processed on 22<sup>nd</sup> January 2022.

Our office hours are 8:40am-12:30pm, 1:00pm-4:00pm Monday–Friday.

## **Financial Support for Families**

Dandenong West Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- Camps, Sports and Excursions Fund 125.00 (*Present your Health Care Card, Pension Card or Immi card to the school office ASAP*)
- Payment instalments arrangement
- CentrePay (Centrelink deductions)
- State School's Relief
- Smith Family

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: Bev Hansen (Principal), Di Ma'u (Wellbeing), Rebecca Anwin (Business Manager). Ph: 03 9792 2868 or email: [Dandenong.west.ps@education.vic.gov.au](mailto:Dandenong.west.ps@education.vic.gov.au)

## **Refunds**

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.



## 2022 Parent Payment Schedule Dandenong West Primary School No. 4217

Primary A Surname:

**Student Surname:** \_\_\_\_\_ **Student Firstname:** \_\_\_\_\_ **2022 Yr** \_\_\_\_\_

If you would like to contribute to the curriculum expenses for your child, please indicate your nominated value by noting the amount in the table below and return this form to the school by 28th January 2021

### A: Curriculum Contributions

Items and activities that students use, or participate in, to access the Curriculum				
Item	Specifications	Approx Costs	CSEF Usable	\$ Voluntary Contribution
<b>Student Stationery</b>	General Classroom Stationery & Consumables	\$30.00	✗	\$
<b>Consumable materials &amp; equipment for students to receive instruction in the Curriculum</b>	The Arts , etc Art - craft paper, glitter, clay, cardboard, paint, tape, glues, fabrics Performance Art Science – chemicals, etc Mathematics - blocks, etc English & Languages – book boxes, etc Health & PE - equipment, etc Investigations -materials & equipment, etc Humanities & Social Sciences, etc	\$75.00	✗	\$
<b>Online Subscriptions</b>	Mathematics software (\$10) Reading Eggs (\$15)	\$25.00	✗	\$
<b>Printing and photocopying – worksheets &amp; learning Materials</b>		\$5.00	✗	\$
<b>ICT &amp; Design &amp; Tech</b>	Headphones, chargers, pens, cables , etc	\$15.00	✗	\$
<b>Total Voluntary Contribution</b>		<b>\$145</b>		<b>\$</b>

### B: Other Contributions

For non-curriculum items and activities			
Item	Suggested Contribution	CSEF Usable	\$ Voluntary Contribution
<b>School Sports Victoria Membership Year 5 &amp; 6 only</b>	\$10.00	✗	\$
<b>First Aid equipment</b>	\$5.00	✗	\$
<b>School &amp; Grounds Maintenance</b>	\$10.00	✗	\$
<b>Total Other Contributions</b>			<b>\$</b>

Dandenong West Primary School offers a range of items and activities that enhance or broaden the schooling experience of students. These are provided on a user-pays basis and student participation is encouraged. If you would like to purchase an item or activity for your child, please indicate by noting the amount in the table below and return this to the school by 28th January 2021

**C. Extra-Curricular Items and Activities**

Items & Activities that are optional additions			
Item	Cost	CSEF Usable	\$ Items & Activities
Optional Year 6 Graduation	\$10.00	✗	\$
Optional Year 6 Graduation Shirt	\$36.00	✗	\$
Optional Year 5 & 6 Interschool Sports Program	\$15.00	✓	\$
Optional Year 4, 5 & 6 Camp to Phillip Island	\$250.0	✓	\$
Optional Year 3 & 4 Overnight Camp (at school)	TBA	✓	-
Swimming – Entry & Transport, etc	TBA	✓	-
Excursion Pre-Payment (Not required for CSEF recipients) Incursions & Excursions are planned to not exceed this amount. Details for each excursion/incursion will be provided prior and consent to participate will be required for participation in excursions.	\$50.00		\$
New Students Only – upgrade to Reversible House colour Hat <i>1<sup>st</sup> Standard Hat Free, Upgrade only available prior to 22<sup>nd</sup> January 2022</i>	\$2.00	✗	\$
Replacement Hat Standard Maroon	\$8.00	✗	\$
Replacement Hat House Colour Reversible	\$10.00	✗	\$
<b>C. Total</b>			<b>\$</b>

**SUMMARY TOTAL OF INDICATED CONTRIBUTIONS**

<b>A. Curriculum Contributions</b>	\$
<b>B. Other Contributions</b>	\$
<b>C. Extra-Curricular Items and Activities</b>	\$
<b>Total 2022 Parent Payment</b>	<b>\$</b>

Circle if applicable HCC / PC / VAGC / Immi expiry date \_\_\_/\_\_\_/\_\_\_

**Parent Payment Method**

in **FULL** by  Cash or Cheque  Credit Card or EFTPOS  BPay  
 or  
 by **Instalments\***  Payment Arrangement, Instalments or CentrePay

*\*If selecting this option please make an appointment with the school to discuss your circumstances and the support options that may be available to you.*

Parent Name \_\_\_\_\_

Date \_\_\_/\_\_\_/\_\_\_

Parent Signature \_\_\_\_\_

Staff Initials

C21 INV B#:

**IF CREDIT CARD PAYMENT**  Visa or  Mastercard

Credit Card Number \_\_\_\_\_ Expiry Date \_\_\_/\_\_\_ CVV \_\_\_\_\_

Name on card: \_\_\_\_\_ Signature : \_\_\_\_\_